

# DISCONNECT AND RECONNECT ELECTRICAL SERVICE REQUEST



City of Tallahassee  
Your Own Utilities™

Talgov.com/YOU 850-891-4968

- To ensure proper handling of your service request during normal business hours, a minimum of 24 hours notice is required by the City of Tallahassee Utilities prior to fieldwork.
- Service request can be made by property owner or the contractor performing the work only.
- Fill out a separate request for each service address.
- There is a service fee of \$66.67 to disconnect and reconnect the electric service per address.
- Service fee can be billed to the property owner or to business performing the service.

## Reason for Service Request

If the service being rendered includes demolition and/or reconnects following damages by wreck, storm, or some other uncontrollable reason, there is no fee assessed.

Tree Removal

Mobile Home Move Out/In

Electric Service Upgrade

Electrician cut/reconnection of service

Electrical Repair

Demolition

## Service Request Details

\_\_\_\_\_  
Date Service is Requested

\_\_\_\_\_  
Time Service is Requested

\_\_\_\_\_  
Property Owner Name

\_\_\_\_\_  
Utility Account Holder Name (if different from Property Owner)

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Owner Daytime Phone #

\_\_\_\_\_  
Cell Phone #

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Authorized Contractor Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contractor Phone #

\_\_\_\_\_  
Contractor Cell Phone #

Fax this form to: 850.891.0901 or

Email to: [YourOwnUtilities@Talgov.com](mailto:YourOwnUtilities@Talgov.com)

You must cc: Owner/Resident if using email.

\_\_\_\_\_  
Authorized Contractor Signature

The Service Fee of \$66.67 will be billed to:

Property Owner at Utility Account Number \_\_\_\_\_

Authorized Contractor at Utility Account Number \_\_\_\_\_

City of Tallahassee Utilities Administrative Use Only

Date Service Request Received \_\_\_\_\_ By: \_\_\_\_\_